



## Outlook Meetings for Confluence

Add a Confluence page to your Outlook meeting request and collaboratively plan an agenda directly in Outlook – based on Confluence meeting notes.

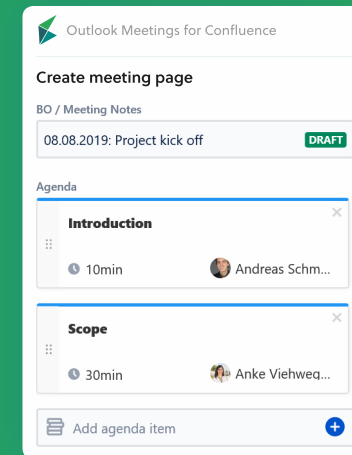


# Benefits

- Easy and intuitive UX takes the hassle out of agenda planning
- A good agenda helps improve meeting preparation
- Outlook helps promote adoption of the agenda planning process, colleagues can work on their home turf
- This accelerates the acceptance of Confluence
- Confluence serves as the single source of truth for your meeting information

# Features

- Create a Confluence page for your meeting request, a link is added
- Plan a meeting agenda directly in Outlook
- Add agenda items, a duration for each item and speaker in an easy-to-use sidebar
- Collaboratively add and change talking points with your team in Outlook
- See the latest version of the agenda in Outlook or Confluence
- Quickly access the relevant Confluence page via Outlook



## Pricing

10 users \$10	20 users \$30	50 users \$75	100 users \$150	200 users \$230	500 users \$370	1,000 users \$570	2,000 users \$970	5,000 users \$2,170
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**Implementation:** • Ready to use out of the box and easy to configure • Support for Confluence Cloud • Office 365 subscription required